

Good afternoon Licensing,

Please find the below email, detailing the agreement of the applicant to have the below conditions added to his premises licence; Yard, Sussex St. Cambridge.

- All sales of alcohol will be ancillary to a main meal.
- All alcohol will be served by the way of waiter/waitress service to seated customers.
- The premises will adopt a Challenge 25 scheme. Any person who appears to be under the age of 25 years will be required to show photographic identification prior to the supply of alcohol.
- Challenge 25 posters shall be displayed in prominent positions at the premises.
- All relevant staff will be trained in the law regarding the sale of alcohol to underage persons. This training will be documented and made available upon request of the police or authorised member of the licensing authority.
- All staff to receive training and refresher training every 6 months on their responsibilities under the Licensing Act 2003, including responsible alcohol sales. The training is to be documented and made available to an authorised officer of a responsible authority upon request.
- All customer facing staff will be given relevant training on welfare and vulnerability, including 'Ask for Angela' safety initiative.
- Digital CCTV with appropriate recording equipment shall be installed, operated and maintained throughout the premises internally to cover all public areas (apart from toilets) with sufficient numbers of cameras. The system will be switched on and live during all times that the public have access to the premises for licensable activities. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends. The CCTV at entrance points will record a clear facial image of every person entering in any light condition. Footage shall be stored for a minimum of 31 days. In the event that images are requested from a constable or authorised officer of a responsible authority the management will ensure a staff member who is conversant with the operation of the CCTV system shall be on the premises at all times the premises are open to the public. This staff member shall give full and immediate cooperation and technical assistance to them in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime or offence and be able to show a police officer or authorised Council officer recent data or footage. In order to comply with the above requirement management staff will be trained to download images from the system onto relevant media.
- Notices advising that CCTV has been installed on the premises shall be displayed so that they are clearly visible to the public within the licensed premises.
- The person nominated as the DPS will join the Cambac Nightsafe/Pub watch scheme. This includes support of its agreed banning policy and attending meetings; personally, or by sending an authorised representative of the venue. The condition is only binding whilst the Nightsafe/Pub watch scheme is in existence.
- Notices shall be displayed in prominent positions at the exits to remind customers to respect any residential neighbours and keep noise to a minimum.
- The designated premises supervisor shall authorise in writing the names of the staff members/individuals suitably trained to be responsible for the sale of alcohol at the premises in his/her absence.
- An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
  - all crimes reported to the venue
  - all ejections of patrons

- any complaints received concerning crime and disorder
- any incidents of disorder
- any refusal of the sale of alcohol
- any visit by a relevant authority or emergency service

If these conditions are added the police will not be making a representation.

Kind regards,

Clare

**PC 446 Metcalfe (She/Her)**

Operational Planning and Licensing | Partnerships and Operational Support